

NEW ENGLAND SECTION AWMA
MINUTES OF THE EXECUTIVE BOARD MEETING
September 5, 2006- Conference Call

Attendance:

Present	Not Present	Member	Present	Not Present	Member
X		Mike Anderson		X	Steve Kmiotek
X		Norm Beloin		X	Linda Markarian
	X	Ed Benoit	X		Doug Murray
X		Judy Shuckerow Bourdon	X		Don Neal
X		Pete Catizone	X		Dale Raczynski
X		John Chandler		X	Gordon Reynolds
	X	Mark Chrisos		X	Jay Scheffer
	X	Larry Decker	X		Ruth Silman
	X	Andrea Fee-Blackberg		X	Bob Silvestri
X		Dammon Frecker	X		Lee Hoffman

Minutes/Action Items Reviewed August emailed meeting minutes. No comments. Dammon Frecker motioned to accept minutes. Don Neal seconded motion. All in favor. August meeting minutes approved.

ACTION 1: None.

Recognition Committee The committee is working together to identify names for the November conference. The committee will look into types/gifts for the recognition. Pete Catizone is still waiting for catalog of more elaborate gifts that are available at a reasonable cost for recognition. Pete thinks the gift should be something personal and substantial. Pete has asked Head quarters for information and Headquarters is getting back to him. Pete will keep trying. Dale Raczynski suggested that we will invite the folks to be recognized at no charge. Pete will take care of invites to recognized people.

ACTION 2: Committee to identify candidates for November recognition and ideas for what to give.

Board Membership Pete Catizone informed the meeting attendees that four director positions are open this November. Pete sent out email to incumbents. The incumbents are Linda Markarian, Don Neal, Norm Beloin, and Bob Silvestri. Pete had only received one reply with interest as of this meeting. Pete is looking for candidates to be considered. Pete asked if anyone knows of any other candidates.

ACTION 3: Pete Catizone is awaiting responses from incumbents. Pete is also looking for other candidates. If anyone has any suggestions let Pete know.

Past Events/
Sponsorship

None

ACTION 4: None.

Future Events

VOC Stack Testing Seminar at the EPA office in Chelmsford, Massachusetts. Steve Kmiotek. AWMA-NE section will provide announcement for conference to members, provide announcement in newsletter, and help with speakers. Pete Catizone gave two names Dr. Gary Hunt (air toxics), and Howie Shift (test methods) to Steve to pass along. Dale Raczynski suggested Steve Slocumb for pollution prevention/coatings (has not been firmed up). Dammon Frecker noted that there is a planning meeting on September 7 (call for meeting in email message for provided follow-up email August 27th with update. AWMA-NES is going to participate via co-sponsorship, sending out announcement and putting in our newsletter. Ruth Silman will send out announcement and Lee Hoffman will put into newsletter.

Ruth Silman had no update on the EBC air committee.

EBC is having a meeting (1/2 day) on September 12, 2006 – on Climate. Dale Raczynski and Ruth Silman are both planning to attend.

ACTION 5: Steve Kmiotek will provide names to EPA.

ACTION 6: Participate in planning meeting on September 7, 2006.

ACTION 7: Ruth Silman to send out announcement for EPA Meeting.

ACTION 8: Lee Hoffman to put announcement in newsletter.

S&CC/HQ

Pete Catizone mentioned that there is an upcoming web cast on visibility with Joe Scire and EPA with regards to the BART regulations on December 5, 2006. Pete Catizone is getting information on it to include in the newsletter.

SCC Meeting is scheduled for Saturday November 4, 2006 in Pittsburgh. The Agenda is not yet available. We will table decision until next meeting or until the agenda is available.

ACTION 9: Pete Catizone to get information on web cast and forward to Lee Hoffman for the newsletter.

ACTION 10: Discussion of SCC Meeting attendance at the next board meeting.

Newsletter

Draft of newsletter sent out via email. Dale to provide something about the November meeting to be included Discussion held on the newsletter. Lee Hoffman will finalize newsletter and then Ruth Silman will send out via email.

Mike Anderson sent out emails with Ads to list of exhibitors from last conference looking for updates. He only received one back in email with an update. Lee Hoffman will resend Ads to exhibitors to check. Dale Raczynski asked who wrote piece on ambient air- Norm Beloin wrote the article. Newsletter should be ready to go by September 15th. Circulate one more version of the newsletter before sending out final.

ACTION 11: Lee Hoffman to send email to exhibitors for Ad updates.

ACTION 12: Mike Anderson to forward Ads that he has.

ACTION 13: Dale Raczynski to provide write-up for newsletter of November conference (summary).

ACTION 14: Lee Hoffman will finalize newsletter.

ACTION 15: Ruth Silman will send out newsletter via email.

Treasurer's Report

Steve Kmiotek needs CT membership number to be able to send out check. Latest membership number is 85. Check \$ for CT will be sent. Need to check rate to send CT chapter in previous meeting notes.

Cost structure for the conference as follows:

Pre-registration rates:

AWMA -\$145

Non-member - \$185

Government - \$95

(At the door \$40 additional to above rates)

Students - \$15 (pre-registration and at the door).

Email discussion with EBC on rates.

Pete Catizone had a comment- lowest rate is for government folks and is less than membership rate therefore what reason do government folks have to join. A suggestion was made of government member rate and non-membership rate. Discussion held on two government rates. John Chandler and Norm Beloin fine with single rate. Dale Raczynski proposed rates as listed above. Dammon Frecker seconded motion. All in favor of rates.

ACTION 16: Steve Kmiotek to send CT Chapter check.

Membership

Ruth Silman has no update. She is looking for ideas to get more people in general.

ACTION 17: None.

Website

Dale Raczynski to get Neil announcement on NES fall conference. Once newsletter is complete, it will need to get emailed to Neil to post on the website.

ACTION 18: Dale Raczynski to get Neil announcement on NES fall conference.

ACTION 19: Newsletter to get posted on website once completed.

Education

Judy Shuckerow Bourdon provided update from Andrea Fee-Blackberg. Andrea sent out fliers to twelve schools. She will send out reminders in mid-September. She sent out an email asking about Grad students and

journals. Discussion held on email. Consent of board that it is fine graduate students and journals. Pete Catizone sent out email with regard to internship. Dammon Frecker thinks that it is a clever idea. Ruth Silman firm has a set deal with Northeastern for Co-op students. Pete Catizone thinks it maybe worth while to have internship as described in email he sent. Visit/work with for a day – consultants/lawyers/EPA, etc. Dale Raczynski asked how many hours? Pete will look into. Ruth Silman brought up the point that there are National guidelines for Law Students (certified to # of hours/kind of work/level of intensity). Pete was thinking 8012 hours a week for 12-16 weeks. Pete will need to investigate further the cost and time commitment involved. Lee Hoffman teaches part-time at UCONN law- internship can be paid or for credit but can not be both. Several positive comments so Pete will look into.

ACTION 20: Andrea Fee-Blackberg will send out reminders in mid-September.

ACTION 21: Pete Catizone will investigate the internship.

Connecticut Chapter Doug Murray has gotten speaker for first fall meeting.

ACTION 22: None.

Annual Conference Jay Scheffer could not make the Board meeting today (on vacation for two weeks). Dale Raczynski provided updated on the speakers. Dale provided summary of status on speakers: 2 have backed out and still have about ½ of the speakers identified. The committee still needs to get the rest of the speakers. Dale has sent an email out to the committee. The committee may need help in getting speakers so Dale is asking the Board for help. Lee Hoffman asked are there specific topics where speakers are needed. Dale will send email with areas where they are looking for speakers (e.g. waste). The committee currently consists of Dale, Pete, Dammon, and Mike.

Dammon Frecker to see if UCS is going to provide a speaker. Dale asked if any contact at NRDC (environmental). The committee still has not identified a speaker for waste and proliferation.

Dale Raczynski will contact Jay Scheffer to set up another committee conference call. Dale Raczynski will send out minutes from the committee conference call.

Registration done by EBC

ACTION 23: Dammon Frecker will follow-up with (UCS- Union Concerned Scientists).

ACTION 24: Dale Raczynski to contact Jay Scheffer to set up another committee conference call.

ACTION 25: Dale Raczynski to provide summary of monthly committee conference call.

ACTION 26: Committee to identify possible speakers and outline of topics. Preliminary conference agenda should be put together.

ACTION 27: Board to help with speakers.

Future Meetings

October 1 and 2, 2006 – Retreat.

John Chandler will send out email with information on the Retreat.

Retreat to be held Sunday evening and Monday morning. There are 9 rooms available that John has reserved at no cost. (website www.sea-ward.com). John will need list of attendees to set up by room. Pete/Norm and Dale already are planning to attend.

Other Items

Motion to adjourn (Lee), Norm seconded. All in favor. Meeting adjourned.